Members in attendance included:

Katherine Asbury  Lorri Huffard
Jenny Buchanan    George Mattis
Jamie Edwards     Shawn McReynolds
Ken Fairbanks     Rita Phillips
Teresa Galyean    Natasha Puckett
Kent Glindemann   Keisha Stuart
Crystal Goad      Renee Thomas

Members not in attendance included:

Susan Evans

The meeting was called to order by committee chair Teresa Galyean at 12:30 p.m.

I. Approval of minutes

The minutes for January 21, 2015, meeting were presented for approval. Lorri Huffard made a motion to accept the minutes as presented. Ken Fairbanks seconded the motion, and the motion was approved.

II. Group discussion from January 30 meeting

Members agreed that Mark Smith’s main note was that time was of the essence and that the topic needed focus.

III. New Business

Members noted that data for distance learning was available and more data could be collected. It was noted that 2 out of 3 students would take at least one online class and that it accounts for about 50% of the FTE’s. Members discussed the desire to invoke true institutional change. Members discussed intrusive advising on distance learning, enhancing student learning through enhancing relationships.

Lorri Huffard made a motion that the topic be narrowed to “All first year students who are taking at least one distance learning class.”
Kent Glindemann opposed the motion stating that the selection was too narrow and proposed that the focus be on those students who have taken 5 or less distance learning classes.

Members then discussed that a large percentage of classes even face to face utilize some type online learning. Members discussed assessing readiness for online learning.

After much discussion, Lorri Huffard amended her motion to narrow the QEP focus to “First time online learning experience of students who have taken ten or less hours of online credits taught by Wytheville Community College faculty.” Rita Phillips seconded the motion and the motion passed.

Members identified things that we would like to do different.
• Having increased faculty/ staff interaction with more personal relationships
• Having increased student readiness for online courses by assessing readiness
• Having increased retention and pass rates for students

IV. Upcoming Meeting dates – February 11