



Wytheville Community College: Application for Federal Work-Study (FWS)

All portions of this section must be completed; failure to complete items may result in your application being declined for work-study:

Student's Name: _____ Returning FWS New FWS

Mailing Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

EMPLID: _____ Student Email: _____@email.vccs.edu

Major: _____ GPA: _____ Expected Date of Graduation: _____

Are you enrolled in at least six credit hours? Yes No

Are you or will you be working in another position/capacity for WCC? Yes No

If yes, where will you be working? _____

Will a third-party be paying any part of your tuition, not including financial aid? Yes No

If yes, please list the agency that is paying your tuition: _____

Do you currently have a CDL license? Yes No

Have you ever been convicted of a felony? Yes No

If yes, please explain? _____

This application is for the following semester: Fall of 20____ Spring of 20____ Summer of 20____

Please check the boxes that best describe your abilities, skills and/or interests {check all that apply}:

- Typing Telephone Skills/Etiquette Office Equipment Knowledge
- Microsoft Excel Proficient Microsoft Word Proficient Microsoft Access Proficient
- Filing Bulk Mailings Organizational Skills
- Data Entry Peer Tutoring (Subject : _____) Other: _____

Please list any additional special skills or qualifications you think would help us evaluate your application:



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Please list prior work experience, starting with your most recent position:

Place of Employment	Dates of Employment	Duties

Please indicate a work-site preference if you have one: _____

If you are a returning FWS students, do you wish to return to your previous position if available? Yes No

If yes, please list the office and supervisor's name: _____

Wytheville Community College is committed to Equal Opportunity / Affirmative Action and Diversity. The College does not discriminate on the basis of race, sex, color, religion, national origin, age, political affiliation or against other qualified persons with disabilities.

- The FWS is a need-based program and part of the financial aid package. You must complete the FAFSA each year to determine if you are eligible.
- Completion of the Employment Application does not guarantee eligibility or placement in a FWS position.
- In assigning a FWS job, several factors are considered. These factors are financial need based on your budget, availability of positions, the amount of other assistance available to you, and the total work-study funds available.
- Applications are matched with department requests and students are assigned to areas that correspond with their interests and abilities. The work-study program is flexible --- it allows students to work on campus around class and study times.
- The number of work hours assigned is approximately 15 hours per week, while classes are in session.
- Employees currently working for WCC in another capacity may not exceed 29 hours in any week between the two positions.
- You must be enrolled for at least six credit hours while you are employed as a work-study student at WCC.
- Your work-study application will remain on file until the end of the academic year in which you apply. If you are eligible for work-study and a position is available, you will be contacted via student email with your job placement. If you are not eligible an email will be sent to your student email letting you know why you are not eligible.

Student's Signature

Date

For Financial Aid Office Use Only:

EFC: _____

FA Need: _____

Enrollment: _____

Meets SAP: Yes No Warning Academic Plan