



WHAT TO EXPECT MONDAY WHEN YOU TURN ON YOUR COMPUTER

When you turn on your computer on Monday morning there will be several things that will start running automatically. Don't let this surprise nor scare you!

Your computer will be uninstalling Groupwise and placing a new Outlook icon on your desktop. If by chance this doesn't work on your computer please contact IT.

You should see and do the following:

- A black box with text in it – this is ok. This may be all you will see and then you will begin as usual.
- Some you may get a checkerboard shield (1 below) on your toolbar. If so, click it to allow the white User Account Control box (2 below) to appear.
- When this appears click Yes.
- Your computer should now finish start up and be available to use.

