WYTHEVILLE
COMMUNITY COLLEGE

WYTHEVILLE COMMUNITY COLLEGE
Campus Security Authority Reporting Form

Date of report: _____

Name of campus security authority: _____

Date that incident occurred (mm/dd/yyyy): _____
If multiple incidents were reported or if the date the incident occurred is unknown, please note below:

Reporting Person Contact Information

Reported By: The Victim ☐ A Third Party ☐	
First Name:	Last Name:
Phone Number:	E-mail Address:
If a third party reported the crime to you, please enter the relationship of the third party to the victim: _____	

Agency Notified

If, to your knowledge, a law enforcement agency was notified, please enter the name of that agency.

Agency:

_____

Does the victim want the incident reported to law enforcement? Yes ☐ No ☐

Incident Information

Location of incident (*building name, street address, office number*):
Time of incident (*if known*): _____
Incident description (*Please provide specific, detailed information; can attach additional document if necessary.)*

WYTHEVILLE COMMUNITY COLLEGE
Campus Security Authority Reporting Form

SEE NEXT PAGE ➔

Incident category:	***(Please see attached for definitions of offenses.)***			
Homicide	☐	Burglary	☐	I am not sure how to classify this incident. ☐
Sex Offense	☐	Robbery	☐	
Aggravated Assault	☐	Arson	☐	
Motor Vehicle Theft			☐	
Dating Violence	☐	Domestic Violence	☐	
Stalking	☐	Hate Crime *Please see below for additional information.*	☐	
Arrest for Liquor Law Violation	☐	Referral for Liquor Law Violation	☐	
Arrest for Drug Law Violation	☐	Referral for Drug Law Violation	☐	
Arrest for Weapons Law Violation	☐	Referral for Weapons Law Violation	☐	
Other Crime Category	*If the crime was not listed above, please enter the additional crime category:* _____			

Is there any evidence that this crime was motivated by bias? Yes ☐ No ☐

If yes, please choose any/all categories of prejudice that apply.

Race	☐	Ethnicity	☐	Disability	☐	Gender Identity	☐
Gender	☐	Religion	☐	National Origin	☐	Sexual Orientation	☐

If you answered "yes" to the Motivated by Bias question, please provide a brief summary of the evidence supporting a bias motivation:

Once completed, please send this form to:
Chief of Police, WCCPD

WYTHEVILLE COMMUNITY COLLEGE
Campus Security Authority Reporting Form

SEE NEXT PAGE ➔

Location

What best describes the location of the crime? (*If the crime occurred in multiple places, check all that apply. Please see the attached for further explanation as to the geography.)*

- ☐ On campus
- ☐ Public property immediately adjacent to campus
- ☐ Non-campus in a College owned leased or controlled space (fraternity, sorority, off-campus classroom)
- ☐ Unknown location, other
- ☐ I do not know which category this location would fall under.

Please review the information within the form. When complete, submit the form to:

Wytheville Community College Police Department
Attn: Brian Lawson, Chief of Police
blawson@wcc.vccs.edu
(276) 223-4713
1000 E. Main Street
Wytheville Virginia 24382

Crime Definitions

Homicide	• Murder/non-negligent manslaughter: the willful (non-negligent) killing of one human being by another • Negligent Manslaughter: the killing of another person through gross negligence
Sex Offenses	• Sex offenses: Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent • Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim • Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity • Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law • Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent
Robbery	Taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear

Once completed, please send this form to:
Chief of Police, WCCPD

WYTHEVILLE COMMUNITY COLLEGE
Campus Security Authority Reporting Form

Aggravated Assault	Unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury
Burglary	Unlawful entry of a structure to commit a felony or a theft
Motor Vehicle Theft	The theft or attempted theft of a motor vehicle
Arson	Willful or malicious burning or attempt to burn with or without intent to defraud a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
Dating Violence	Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: • the length of the relationship • the type of the relationship • the frequency of interaction between the persons involved in the relationship
Domestic Violence	Felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction…or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction
Stalking	Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress
Liquor Law Violation	The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages
Drug Law Violation	The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use
Illegal Weapons Possession	The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons

Once completed, please send this form to:
Chief of Police, WCCPD

WYTHEVILLE COMMUNITY COLLEGE
Campus Security Authority Reporting Form

Geography Definitions

On campus:

- any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
- any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as food or other retail vendors)

Non-campus building or property:

- any building or property owned or controlled by a student organization that is officially recognized by the institution; or
- any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution

Public property:

- all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus

Once completed, please send this form to:
Chief of Police, WCCPD