As per § 5.7.0.5 of the Virginia Community College System Policy Manual, I believe that I meet the following eligibility requirements for “Academic Renewal” and hereby petition to have my cumulative grade point average (GPA) adjusted accordingly:

1) I have been separated from the college for (at least) 5 years from ________________ to ________________, and

2) I have earned (at least) a 2.5 grade point average for the first twelve credits completed after re-enrolling from my 5-year separation.

I understand that in receiving an Academic Renewal adjustment to my cumulative GPA:

- an Academic Renewal adjustment may be granted only one time;
- once granted by the college, Academic Renewal cannot be revoked;
- although my cumulative GPA will be adjusted in future terms, all of my previously earned grades will still be shown on my permanent record;
- any course credit with a grade of “D” earned during the Academic Renewal adjustment period will not count toward future graduation requirements;
- an “academic Renewal” notation will be made on my permanent record; and,
- the granting of Academic Renewal does not affect any previous academic, financial, or administrative determination made by the college.