



WCC Testing Center Agreement

- All individuals must present a photo ID in order to take any assessment at a WCC Testing Center
- No cell phones or other electronic devices will be allowed in a testing center
- Students will leave all personal belongings (including cell phones) secured in a locker prior to entering a testing center
- No books, notes, or other materials allowed in the testing center (unless authorized by the instructor)
- No food, drinks, or tobacco products allowed in a testing center
- Students should arrive at the testing center early enough to allow them to finish the test at least 15 minutes prior to closing
- Students that arrive within two hours of closing with a test time limit that may exceed the allotted time remaining before a WCC Testing Center closes must sign a Testing Termination Agreement Form
- Students who are still testing at the time of closing will be required to submit or exit their test
- No talking or other disturbances are allowed in a testing center
- No visitors allowed in testing areas (including children)
- Any student who feels he or she may need testing accommodations based on the impact of a disability should contact the disability counselor to privately discuss specific needs. Please contact Student Services at 276-223-4758 to schedule a meeting to establish eligibility and to coordinate reasonable accommodations.
- For campus safety and integrity of the testing services, the WCC Testing Center in the Academic Resource Center, and all back-up testing locations (WCC Career Center/Tutoring Lab) is under a 24 hour video surveillance.
- The WCC Testing Center strictly abides by the college's Honor Code: *"Wytheville Community College will not tolerate any form of dishonesty, including cheating, plagiarism, knowingly furnishing false information to the college, forgery, or alteration of documents or instruments of identification with intent to defraud. All students are expected to adhere to the Honor Code and may be required to sign a pledge on their work, such as: 'Pledge: On my honor, I have neither given nor received aid on this assignment.'"*

I agree to the above WCC Testing Guidelines and am in full agreement to follow all procedures. If I am in violation with any of the above guidelines, it will be reported to the WCC Testing Coordinator for further action.

Name (Please Print): _____ Date: _____

Signature: _____ Course Exam: _____