



Wytheville Community College Veteran Services: Student Agreement

- A. Any student using VA Benefits who have prior college experience and/or Military Transcripts must be submit his/her official transcripts with 60 days of submitting his/her first Certification Request for VA Benefits. The transcripts must be received and reviewed by the end of the second semester attending WCC.
- B. The student understands that Veterans Education Benefits will only cover classes that fall within the declared Program of Study or Major. In the event a class is taken outside of the curriculum, the student is responsible for the tuition and fees associated with that class. If it is found that a class was not required after the student has completed the course, the VA Certification will be adjusted and the student will be responsible for any overpayment placed by Veteran Affairs.
- C. The student is responsible for informing the WCC Certifying Official of any changes to his/her enrollment or Program of Study. Enrollment changes will be submitted to the VA and the student will be responsible for any debts or overpayments created by the enrollment change.
- D. In the even a student receives all F’s during a semester, this must be reported to the VA with the student’s last date of attendance reported by the Instructor. The reporting of F grades may result in the student incurring a debt with the VA.
- E. Any student using chapter 33 Post 9-11 VA Benefits must be aware that if receiving any funding to offset Tuition and Fees (i.e. COMA Grant, PTAP, Employer Tuition Assistance, MY CAA, and certain Scholarships) these funds will be deducted from the Tuition and Fees submitted to the VA. Thus, the VA will only pay Tuition and Fees less the supplemental funding. Please note that Federal Financial Aid does NOT affect what is submitted to the VA.
- F. Students using Chapter 33 Post 9-11 or Vocational Rehabilitation Benefits will have a Service Indicator, also known as a DND, placed on their accounts upon enrolling and submitting the Certification Request for VA Education Benefits Form to the Financial Aide Office. This hold prevents the school from administratively dropping a student due to non-payment of tuition and fees. In addition, the hold will prevent a student from making any changes to his/her enrollment without first notifying the WCC VA Certifying Official. In the event the student is waiting for the withdrawal date to approach, it is important to note that the process must be completed by close of business on the final date of withdrawal.
- G. Students using Chapter 30, Chapter 1606, or Chapter 35 must have a method of payment in place to cover Tuition and Fees before the enrollment certification can be submitted to the VA. This is due to the VA paying the student a monthly stipend and not submitting payment directly to Wytheville Community College. Once an acceptable method of payment has been established a Service Indicator, also known as a Hold, will be placed on his/her account. The hold will prevent a student from making any changes to his enrollment without first notifying the Certifying Official. In the event the student is waiting for the withdrawal date to approach, it is important to note that the process must be completed by close of business on the final date of withdrawal.
- H. Any student using Chapter 33 Post 9-11 Benefits who are not 100% eligible, are to be aware that payment for the remaining percentage or balance must be paid before being able to enroll in future semester.

I, _____, have read and understand the above statements concerning VA Education Benefits and the Wytheville Community College requirements. In the event of any questions or concerns, I will promptly contact the Wytheville Community College Financial Aid Office.

Student Signature	Date	School Certifying Official	Date