SELECTIVE ADMISSIONS PROCEDURES FOR HEALTH PROFESSIONS PROGRAMS

Dental Hygiene
Medical Laboratory Technology
Nursing
Physical Therapist Assistant

After you have read and studied these procedures, complete and return the enclosed Health Professions Application to:

Wytheville Community College
Admissions & Records Office
1000 East Main Street
Wytheville, VA 24382
**HEALTH PROFESSIONS APPLICATION**

Please check each program you are interested in, and please note that the deadline for each program is **February 15th**:

- Dental Hygiene
- Nursing
- Physical Therapist Assistant
- Medical Laboratory Technology (next class to be admitted Fall 2016)

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<th>Student ID (EMPLID)</th>
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<th>SSN (optional)</th>
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<th>Last Name</th>
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Please list any previous names, if applicable:

Address:

Phone Number: (Home) (Work)

Have you ever been enrolled in a health program at another college?  
☐ Yes  ☐ No

If “Yes”, please list the program(s) and the college(s):

Please list all previous colleges attended (whether enrolled in a health program there or not):

Official high school transcripts and official transcripts for all colleges previously attended, excluding other Virginia Community Colleges (VCCS transcripts), should be submitted directly to the WCC Admissions & Records Office by the deadline to be considered for admission to a health professions program.

I have read and understand the requirements as described in the Selective Admissions Procedures for Health Professions Programs. I also understand that I must submit this application form by the deadline for each year that I wish to be considered. It is my responsibility to make sure that all admissions requirements are met and that all materials are received by the WCC Admissions & Records Office by the February 15th deadline. I also certify that I have disclosed all previous colleges attended and will provide a full, official transcript from each college as a part of my application (excluding other VCCS transcripts).

Signature: ___________________________  Date: ___________________________
SELECTIVE ADMISSIONS PROCEDURES FOR
HEALTH PROFESSIONS PROGRAMS

INTRODUCTION

Admission to one of Wytheville Community College’s health programs is different from admission to other programs at the college because there is a limit to the number of applicants admitted. The number of applicants admitted to the health programs is limited for several reasons: number of places available for clinical experiences, accreditation restrictions, limitations in campus facilities (classrooms and laboratories), and the number of faculty. This document contains the specific admission criteria and selection process for each health professions program.

STEP ONE – COMPLETE APPLICATIONS – DUE FEBRUARY 15TH

____ Complete Wytheville Community College application

- You may apply online at https://apply.vccs.edu

- Ensure that program intent is clearly indicated

- If you have completed an application for another program within the past three years, speak with a counselor in the Academic Resource Center to change your curriculum

____ Complete the Selective Admissions Procedures for Health Professions Programs packet and submit the Health Professions Application to the WCC Admissions and Records Office

- The deadline for consideration for fall admission is February 15th. All application requirements must be complete by this deadline and all application materials must be received or (at least) postmarked to the WCC Admissions and Records Office by February 15th to be considered.

- Admissions and Records will send you a letter if any required information is needed; however, it is the student’s responsibility to make sure all materials have been received by the deadline.

- Any materials received, postmarked, emailed, or received via fax by February 15th will be accepted, but any materials postmarked or received via mail, email, fax, or other delivery method after February 15th will NOT be accepted. There are no exceptions to this deadline so please plan ahead to ensure that all application materials are received. Unless otherwise noted, there will be no deadline extensions granted in the event of inclement weather occurring on or around February 15th.

STEP TWO - TRANSCRIPTS - DUE FEBRUARY 15TH

____ Request official transcripts from high school, GED, and all colleges previously attended and have them sent directly to the following address:

Admissions and Records
Wytheville Community College
1000 East Main Street
Wytheville, VA 24382

- These must be received prior to February 15th to be considered for fall admission.

- Note: Requests for transcripts from other Virginia community colleges will not be necessary to obtain.
Note: A request form for high school transcripts can be obtained in the Admissions and Records Office at WCC.

Official (sealed) transcripts can be either mailed to WCC from the originating institution or accepted from the student, provided that the transcript is official and the original envelope seal remains intact.

STEP THREE – COLLEGE PLACEMENT TESTS - DUE FEBRUARY 15TH

Take Virginia Placement Tests (VPT) for Math and English

- These tests are necessary to determine academic readiness for college coursework.
- Testing schedules and study information can be obtained from the Testing Center in the WCC Academic Resource Center by calling 276-223-4825.
- Test scores are valid for 2 years. Students must take the current Virginia Placement Test for Math and English unless college-level Math and English courses have already been successfully completed. Students who have taken older versions of the placement tests but have not yet completed college-level Math and English must retest on the VPT.
- Students who have completed the equivalent of MTH 151 and/or ENG 111 or higher; submitted qualifying official SAT, ACT, or AP test scores; or who have submitted official college transcripts showing equivalent transferrable Math and/or English coursework can be exempt from taking the respective placement tests. ASSET scores from within the past 2 years may be used in place of VPT scores, as well. All official transcripts/documentation showing equivalent Math and/or English requirements must be submitted by the February 15th deadline to be considered.

STEP FOUR – ALL DEVELOPMENTAL COURSES MUST BE COMPLETED BY FEBRUARY 15TH

Sign up for college courses through counseling or the health professions program head

- You may be required to take developmental coursework in Math and/or English, depending on the results of your placement test.
- You may be required to take developmental biology and/or chemistry (see specific program entry criteria)
- Completion of general education classes will improve your chances of admission and success in the health professions program.
- All required developmental coursework must be completed by the February 15th deadline. Students must inform the Admissions and Records Office once the developmental courses have been completed.

STEP FIVE – PRE-ADMISSION TESTING - DUE FEBRUARY 15TH

Take the ATI TEAS test (Test of Essential Academic Skills) scored for your program

- Testing schedules and study information can be obtained from the Testing Center in the WCC Academic Resource Center by calling 276-223-4825.
- Students have three opportunities to obtain a satisfactory score for Nursing (RN) and three opportunities to obtain a satisfactory score for the other Allied Health programs (please see specific scoring information below). For each scoring option, test takers must wait at least 90 days between testing attempts.
- TEAS scores are valid for 3 years.

- **Please Note:** ATI has recently merged the TEAS and HOBET tests into one test, known as the TEAS V. Nursing (RN) applicants may qualify on the TEAS V or any previous version of the TEAS test taken within the past 3 years. Allied Health (Dental Hygiene, Medical Lab Technology, and Physical Therapy Assistant) applicants may qualify using scores from HOBET tests taken within the past 3 years or the current TEAS V test (for Allied Health). When used for Allied Health programs, the TEAS V is normed for Allied Health and may in some places be referred to as the TEAS V for Allied Health or TEAS V-AH.

  - Please make sure you clearly identify the program you are applying for when you sign in to take the TEAS V test. The test will be scored and normed according to the program you choose.

  - Applicants who have taken the TEAS test for Nursing (RN) – either the current TEAS V test or a previous version of TEAS scored for Nursing – will NOT be able to use these scores for application to a different Allied Health Program (Dental Hygiene, Medical Laboratory Technology, or Physical Therapy Assistant), as the TEAS test is scored differently for Nursing (RN) and other Allied Health programs.

  - Students applying to the Nursing (RN) program, in addition to any other Allied Health program, must take the TEAS V test separately for each.

    - **Nursing (RN):** TEAS V tests taken for Nursing (RN) will be scored using a national percentile score and students must receive at least a 45th national percentile score to be considered for the Nursing (RN) program. If the student does not achieve at least a 45th national percentile score, he/she will not be eligible to be included in the selective admission pool until a qualifying score is achieved. Once the student has earned the minimum score, that score will be calculated into the overall scoring rubric. Higher percentile rankings will secure additional points on the scoring rubric for the Nursing (RN) program. Valid scores from all TEAS attempts submitted for Nursing (RN) will be included in the student’s application file but only the highest qualifying score will be used in calculating points for the rubric. **Scores from any TEAS test taken for Nursing (RN) cannot be used for application to any other Allied Health program.**

    - **Dental Hygiene, Medical Laboratory Technology, and Physical Therapy Assistant:** Applicants to these Allied Health programs will be scored according to an “Adjusted Individual Score”. Such **scores earned will be applicable for any of these Allied Health programs, but not Nursing (RN).** There is no minimum score required for entry into the selective admissions pool for these Allied Health programs, but higher scores will secure additional points on the scoring rubric for the particular program for which the student applies. Scores from all TEAS (or HOBET) attempts submitted for application to these Allied Health programs will be included in the student’s application file but only the highest qualifying score will be used in calculating points for the rubric.

  - Please consult the WCC Admissions and Records Office if you have any questions about which test you should take or which test scores are applicable for your chosen program.

After the February 15th deadline, the Admissions and Records Office will review all files and determine which candidates are eligible for placement in the selective pool to be considered for program admission. For programs requiring a pre-admission interview, the Admissions and Records Office will send a letter to candidates with information regarding the interview time and date. Failure to show at the interview will remove you from the selective process.
STEP SIX – INTERVIEW/OTHER REQUIREMENTS

Specific discipline requirements (see below)

ADMISSIONS SELECTION

- Candidates are scored based on the discipline specific Criteria for Admissions (see below).

- If the student has completed a minimum of 12 college credits (non-developmental courses that are 100 level or higher), the overall college GPA, including all college courses taken at all institutions, will be used. If less than 12 college, non-developmental course credits have been attempted, the high school GPA will be used. GPA must remain at the required level after the summer session for fall admission.

- Students will be notified by letter of admission status as follows: SELECTED for admission, an ALTERNATE for admission, or NOT SELECTED for admission. Students not selected for admission may be encouraged to reapply after completing certain courses or activities to improve their chances for selection for the following year.

- Students selected for admission must respond by returning the notification to accept/decline that will be enclosed with their letter by the specified date. If a slot becomes available near the beginning of the semester, or even within the first few days following the start of classes, students are notified by telephone. Therefore, it is very important for you to keep all of your personal information updated, and it is also important to remember to apply for financial aid every year so you will be ready to begin classes, should you be selected for admission close to or at the beginning of the semester.

- Students who do not accept a slot must reapply for the following year by completing the Health Professions Application by the application deadline. Please see Admissions and Records for a copy of the packet or print the packet from the WCC website under Students → New Students → Apply to WCC.

- Criminal Background Check/Drug Screening - Background checks for criminal history and sex offender crimes against minors are required by most programs for entrance into some clinical agencies. Students with convictions may be prohibited from clinical practice, may be ineligible to sit for required licensure examinations, and may not complete the program. Clinical agencies may require drug testing prior to placement of students for clinical rotations. Students with positive drug test results may be prohibited from clinical practice and may not complete the program. The cost for criminal background checks and drug testing will be the responsibility of the student.

- Readmission
  - Please consult the program head for information regarding readmission if you have previously been enrolled in your chosen Allied Health program at WCC.

DENTAL HYGIENE

MINIMUM REQUIREMENTS (Must be met by February 15th)

- High school diploma or equivalent

- Satisfactory scores in English and Math placement tests, or completion of MTE units 1-4 and developmental English at WCC or equivalent college course work. Placement test scores are valid for 2 years and must be completed on the current version of the placement test offered by WCC.
Complete one unit of high school or college chemistry and 1 unit of high school or college biology with a "C" grade or better. If you do not meet the high school prerequisites, you may gain proficiency through the college’s developmental courses.

Cumulative GPA of at least 2.0

- If the student has completed a minimum of 12 college credits that are included in calculating the college GPA (non-developmental courses), the college GPA will be used. If the student has not yet completed 12 college credits, the high school GPA will be used to calculate the GPA.
- Credits from all colleges attended are used in the GPA calculation so students are obligated to disclose all colleges attended and provide official transcripts from all colleges attended (excluding VCCS colleges) by the application deadline.

ATI TEAS V Test (for Allied Health) – valid HOBET scores within 3 years can also be accepted (please see Step 5 above)

16 hours of observation in a dental office documented by dental personnel denoting the dates and times of observation.

- Applicants who have completed the Dental Assisting program at WCC are exempt from this requirement.
- Hours may be submitted using the Observation Hours Completion Form available in the WCC Admissions and Records Office or by submitting a letter on company letterhead, signed by the supervisor from the dental office overseeing the shadowing hours, detailing the dates, times, and total hours of observation.

Proof of certified dental assistant status – submit certificate (optional)

ADDITIONAL INFORMATION

- The following is a list of technical abilities and skills applicants for admission should possess:
  - **Manual Dexterity**: Ability to use hand(s) or prosthetic devices with coordination.
  - **Fine Motor**: Ability to manipulate small objects with fingertips or adaptive devices.
  - **Mobility**: Ability to maneuver in the laboratory and around instruments and in patient-care settings.
  - **Hearing**: Ability to adapt with assistive devices (i.e., phone receivers, hearing aid, etc.).
  - **Speech**: Ability to verbally communicate understandably in English.
  - **Writing**: Ability to communicate effectively in the written form in English.
  - **Reading**: Ability to read, understand, and follow directions printed in English.
  - **Critical Thinking**: Critical thinking ability sufficient
  - **Interpersonal**: Interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds
  - **Visual**: Visual ability sufficient for observation and assessment necessary in nursing care
  - **Tactile**: Tactile ability sufficient for physical assessment

- Once you have been selected to begin the program in the fall semester, you will need to complete the following:
  - Medical examination and appropriate shots as required by program
  - Evidence of current CPR certification
Clear Drug Screen and Criminal Background check

Pay a non-refundable deposit of $100.00 for Dental Hygiene instruments must be submitted with the acceptance of the clinical slot. This $100 is deposit is applied toward the cost of instruments/supplies. Only money orders or cashiers checks made payable to Wytheville Community College will be accepted. Dental instruments and supplies will then be ordered for the student.

- A minimum of a “C” must be maintained in each Dental Hygiene course, Biology 141, 142, and Biology 150. Any student receiving a final grade lower than a “C” in any course in the DNH prefix, or Biology 141, 142, and Biology 150 classes will be ineligible to continue, and will need to contact the program head for readmission requirements.

- Board exam and related licensure fees cost approximately $1,500.00. Please contact the program head of Dental Hygiene for current expenses.

- SPECIAL NOTE TO DNH STUDENTS: It is highly recommended that BIO 141 and 142 (Anatomy & Physiology I and II) and BIO 150 (Microbiology) be completed prior to starting the Dental Hygiene course sequence.

MEDICAL LABORATORY TECHNICIAN

***Please note: Classes are admitted every other year. The next class will be admitted Fall 2016.

MINIMUM REQUIREMENTS (Must be met by February 15th)

- High school diploma or equivalent

- Satisfactory scores in English and Math placement tests, or completion of MTE units 1-4 and developmental English at WCC or equivalent college course work. Placement test scores are valid for 2 years and must be completed on the current version of the placement test offered by WCC.

- Complete one unit of high school or college chemistry and 1 unit of high school or college biology with a “C” grade or better. If you do not meet the high school prerequisites, you may gain proficiency through the college’s developmental courses.

- Cumulative GPA of at least 2.0

  - If the student has completed a minimum of 12 college credits that are included in calculating the college GPA (non-developmental courses), the college GPA will be used. If the student has not yet completed 12 college credits, the high school GPA will be used to calculate the GPA.

  - Credits from all colleges attended are used in the GPA calculation so students are obligated to disclose all colleges attended and provide official transcripts from all colleges attended (excluding VCCS colleges) by the application deadline.

- Shadowing hours (to be arranged by program faculty after the Feb 15 deadline; applicants should not contact hospital laboratories directly)

- ATI TEAS V Test (for Allied Health) – valid HOBE scores within 3 years can also be accepted (please see Step 5 above)
If class does not fill in February, there may be a second round of admissions in June with an application deadline of June 1st.

ADDITIONAL INFORMATION

- In-district students (Bland County, Carroll County, City of Galax, Smyth County east of Marion, and Wythe County) are considered before out-of-district and out-of-state students. Virginia residents not having access to a Health Professions curriculum at the local community college are considered in-district, provided such students apply for admission to the program. If there are remaining positions available, out-of-district, then out-of-state applicants will be considered for admission.

- The following is a list of technical abilities and skills applicants for admission should possess:
  
  - Manual Dexterity: Ability to use hand(s) or prosthetic devices with coordination.
  - Fine Motor: Ability to manipulate small objects with fingertips or adaptive devices.
  - Mobility: Ability to maneuver in the laboratory and around instruments and in patient-care settings.
  - Vision: Ability to distinguish red, yellow, and blue colors; distinguish clear from cloudy, and distinguish objects through a microscope.
  - Hearing: Ability to adapt with assistive devices (i.e., phone receivers, hearing aid, etc.).
  - Speech: Ability to verbally communicate understandably in English.
  - Writing: Ability to communicate effectively in the written form in English.
  - Reading: Ability to read, understand, and follow directions printed in English.

- Once you have been selected to begin the program in the fall semester, you will need to complete the following:
  
  - Medical examination
  - Clear Drug Screen and Criminal Background check

- Any student receiving a final grade lower than a “C” in any course in the MLT prefix will be ineligible to continue in the program and will need to contact the program head for readmission requirements.

NURSING

MINIMUM REQUIREMENTS (Must be met by February 15th)

- High school diploma or equivalent

- Satisfactory scores in English and Math placement tests, or completion of MTE units 1-4 and developmental English at WCC or equivalent college course work. Placement test scores are valid for 2 years and must be completed on the current version of the placement test offered by WCC.

- Complete one unit of high school or college chemistry and 1 unit of high school or college biology with a “C” grade or better. If you do not meet the high school prerequisites, you may gain proficiency through the college’s developmental courses. The high school requirements may be waived if Biology 141 and 142 (Anatomy and Physiology I and II) are completed with a grade of “C” or better.

- Score at or above the national 45th percentile rank on the ATI/TEAS test, as mandated by the VCCS. Students have three opportunities to obtain a satisfactory score and must wait 90 days before retesting. Equivalent scores for the NET or NLN nursing preadmission tests will be considered if taken within three years. Scores must be reported with a national percentile ranking for Nursing.
• Cumulative or Curricular GPA of at least 2.5
  o Curricular GPA may be considered if the cumulative GPA is less than 2.5.
  o If the student has completed a minimum of 12 college credits that are included in calculating the college GPA (non-developmental courses), the college GPA will be used. If the student has not yet completed 12 college credits, the high school GPA will be used to calculate the GPA.
  o Credits from all colleges attended are used in the GPA calculation so students are obligated to disclose all colleges attended and provide official transcripts from all colleges attended (excluding VCCS colleges) by the application deadline.
  o GPA must remain at least 2.5 after summer session for fall admission.

If class does not fill in February, there may be a second round of admissions in June with an application deadline of June 1st.

ADDITIONAL INFORMATION

• In-district students (Bland County, Carroll County, City of Galax, Smyth County east of Marion, and Wythe County) are considered before out-of-district and out-of-state students. Virginia residents not having access to a Health Professions curriculum at the local community college are considered in-district, provided such students apply for admission to the program. If there are remaining positions available, out-of-district, then out-of-state applicants will be considered for admission.

• If there are more qualified applicants than there are positions available, selective criteria will be used. These criteria may include TEAS score, GPA ranking, science GPA ranking, completion of BIO 141/142 (Anatomy and Physiology) and the number of co-curricular courses completed.

• Once you have been selected to begin the program in the fall semester, you will need to complete the following:
  o Nursing Information Session and on-line activities
  o Clinical Eligibility Form (immunizations)
  o Clear Drug Screen and Criminal Background check
  o Current American Heart Association Cardiopulmonary Resuscitation (CPR) Certification for Healthcare Provider or Red Cross Professional Rescuer card

• The following is a list of technical abilities and skills applicants for admission should possess:
  o Critical Thinking: Critical thinking ability sufficient
  o Interpersonal: Interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds
  o Communication: Communication abilities sufficient for interaction with others in verbal and written form
  o Mobility: Sufficient to move from room to room and maneuver in small spaces
  o Motor Skills: Gross and fine motor abilities sufficient to provide safe care
  o Hearing Acuity: Ability sufficient to monitor and assess health needs
  o Visual: Visual ability sufficient for observation and assessment necessary in nursing care
  o Tactile: Tactile ability sufficient for physical assessment
• All applicants should be advised that the Commonwealth of Virginia Board of Nursing Statutes and Regulations (54.1-3007) state the following regarding refusal, revocation or suspension, censure or probation:

The Board may refuse to admit a candidate to any examination, refuse to issue a license, certificate, or registration to any applicant and may suspend any license, certificate, registration, or multistate licensure privilege for a stated period or indefinitely, or revoke any license, certificate, registration, or multistate licensure privilege, or censure or reprimand any licensee, certificate holder, registrant, or multistate licensure privilege holder, or place him on probation for such time as it may designate for any of the following causes:

1. Fraud or deceit in procuring or attempting to procure a license, certificate, or registration;

2. Unprofessional conduct;

3. Willful or repeated violation of any of the provisions of this chapter;

4. Conviction of any felony or any misdemeanor involving moral turpitude;

5. Practicing in a manner contrary to the standards of ethics or in such a manner as to make his practice a danger to the health and welfare of patients or to the public;

6. Use of alcohol or drugs to the extent that such use renders him unsafe to practice, or any mental or physical illness rendering him unsafe to practice;

7. The denial, revocation, suspension or restriction of a license, certificate, registration, or multistate licensure privilege to practice in another state, the District of Columbia or a United States possession or territory; or

8. Abuse, negligent practice, or misappropriation of a patient's or resident's property.

• Any student receiving a final grade lower than a “C” in any course with a NUR prefix or Biology 141 and/or 142 classes will be ineligible to continue in the program and will need to contact the program head for readmission requirements.

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<th>PHYSICAL THERAPIST ASSISTANT</th>
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**MINIMUM REQUIREMENTS (Must be met by February 15th)**

- High school diploma or equivalent

- Satisfactory scores in English and Math placement tests, or completion of MTE units 1-4 and developmental English at WCC or equivalent college course work. Placement test scores are valid for 2 years and must be completed on the current version of the placement test offered by WCC.

- Complete one unit of high school or college chemistry and 1 unit of high school or college biology with a “C” grade or better. If you do not meet the high school prerequisites, you may gain proficiency through the college’s developmental courses.
• Cumulative GPA of at least 2.0
  o If the student has completed a minimum of 12 college credits that are included in calculating the college GPA (non-developmental courses), the college GPA will be used. If the student has not yet completed 12 college credits, the high school GPA will be used to calculate the GPA.
  o Credits from all colleges attended are used in the GPA calculation so students are obligated to disclose all colleges attended and provide official transcripts from all colleges attended (excluding VCCS colleges) by the application deadline.

• ATI TEAS V Test (for Allied Health) – valid HOBet scores within 3 years can also be accepted (please see Step 5 above)

• 12 hours of observation in a physical therapy office or department documented by physical therapy personnel denoting the dates and times.
  o Hours may be submitted using the Observation Hours Completion Form available in the WCC Admissions and Records Office or by submitting a letter on company letterhead, signed by the supervisor from the physical therapy office or department overseeing the shadowing hours, detailing the dates, times, and total hours of observation.

ADDITIONAL INFORMATION

• In-district students (Bland County, Carroll County, City of Galax, Smyth County east of Marion, and Wythe County) are considered before out-of-district and out-of-state students. Virginia residents not having access to a Health Professions curriculum at the local community college are considered in-district, provided such students apply for admission to the program. If there are remaining positions available, out-of-district, then out-of-state applicants will be considered for admission.

• Once you have been selected to begin the program in the fall semester, you will need to complete the following before August 16th:
  o Medical examination
  o Proof of current CPR certification
  o Clear Drug Screen and Criminal Background check

• Students must attend an informational session prior to fall semester

• Any student receiving a final grade lower than a “C” in any course in the PTH prefix or Biology 141 and/or 142 (Anatomy & Physiology I and II) classes will be ineligible to continue and need to contact the program had for readmission requirements.

• SPECIAL NOTE TO PTA STUDENTS: It is highly recommended that BIO 141 (Anatomy & Physiology I) be completed prior to starting the Physical Therapist Assistant course sequence.