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HR@FIRSTSENTINELBANK.COM

RETAIL OPERATIONS ASSOCIATE, P/T – WYTHEVILLE

This part time position is responsible for providing front-line support in our Wytheville branch operations, including account transactions, product sales, and general customer service. Responsibilities of the Retail Operations Associate, P/T positions include:

- Provide Retail Operations support at our Wytheville location, including customer service, cash handling, compliance reporting, and other tasks as assigned;
- Cash checks, process deposits and withdrawals, and receive loan payments;
- Participate in sales, service, and product training;
- Manage cash drawer;
- Support branch operations in special projects on an as-needed basis (i.e., customer appreciation campaigns, promotional events, etc.)

The ideal candidates for the Retail Operations Associate positions will have solid experience with cash handling and customer service, exceptional communication skills, ability to multi-task and prioritize assignments, ability to problem solve, and ability to work well within multiple team environments. Previous banking experience a plus.

If you are interested in any of these positions please submit your résumé to hr@firstsentinelbank.com, or stop by any of our branch locations for an application.

It is the policy of FSB to take affirmative action in affording equal employment opportunities to all qualified persons without regard to race, color, religion, sex, national origin, age, marital status, genetic information, disability or protected veteran status.

