Dual Enrollment New Course Request Form

This form must be submitted and the course approved before students are enrolled.

The proposed course must meet course enrollment requirements at Wytheville Community College. The college has the responsibility to ensure that all dual enrollment courses taught are equivalent to other instruction offered by the college, specifically in terms of course objectives, components of the syllabi, level and rigor of content, evaluation of students, textbooks, student outcomes and assessment, and faculty evaluation.

High School

Course Prefix

Course Name

*Credentialed Instructor

Placement Test Requirements

Number of Minutes Required

Time/Weekdays Class Will Meet

Semester Class will be Offered

Text Book Required

*ALL NEW INSTRUCTORS MUST COMPLETE WCC APPLICATION PACKETS. Please provide name, email and mailing address for all NEW instructors.

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SIGNATURES

__________________________________________
Administrator, Director, or Principal

__________________________________________
Academic Dean

__________________________________________
Counselor or other Designee

__________________________________________
Dual Enrollment Coordinator

Return to:
Joshua Floyd, Coordinator of Dual Enrollment
Bland Hall, Room 102A
Email: jfloyd@wcc.vccs.edu
Fax: (276) 223-4861