



Accounting

ACC 211: Principles of Accounting I

ACC 211 Presents accounting principles/application to various businesses. Covers the accounting cycle, income determination, and financial reporting. A laboratory co-requisite (ACC 213) may be required as identified by the college. Lecture 3-4 hours per week.

Table with 11 columns: Class Number, Credits, Days, Dates, Time, Location, Building, Room, Class Section, Instruction Mode, Instructor. Rows include class 44981 (Carroll Hall), 44983 (Crossroads Institute), and 44986 (Virtual).

ACC 215: Computerized Accounting


ACC 215 Introduces the computer in solving accounting problems. Focuses on operation of computers. Presents the accounting cycle and financial statement preparation in a computerized system and other applications for financial and managerial accounting. Prerequisite or co-requisite ACC 211 or equivalent. Lecture 3-4 hours per week.

Table with 11 columns: Class Number, Credits, Days, Dates, Time, Location, Building, Room, Class Section, Instruction Mode, Instructor. Row includes class 44987 (Virtual).

ACC 221: Intermediate Accounting I


ACC 221 Covers accounting principles and theory, including a review of the accounting cycle and accounting for current assets, current liabilities and investments. Introduces various accounting approaches and demonstrates the effect of these approaches on the financial statement users. Prerequisite ACC 212 or equivalent. Lecture 3-4 hours per week.

Table with 11 columns: Class Number, Credits, Days, Dates, Time, Location, Building, Room, Class Section, Instruction Mode, Instructor.

44988 	3	MTWRFSU	08/21/2017 - 12/18/2017	1:24 AM - 1:25 AM	VIRTUAL	Virtual	1	95	Online w/E-Rate	Kilgore,Sarah C
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### ACC 231: Cost Accounting I



ACC 231 Studies cost accounting methods and reporting as applied to job order, process, and standard cost accounting systems. Includes cost control and other topics. Prerequisite ACC 212 or equivalent. Lecture 3 hours per week.

Class Number	Credits	Days	Dates	Time	Location	Building	Room	Class Section	Instruction Mode	Instructor
44990 	3	MTWRFSU	08/21/2017 - 12/18/2017	1:25 AM - 1:26 AM	VIRTUAL	Virtual	1	95	Online w/E-Rate	Kilgore,Sarah C

## Administration of Justice


### ADJ 100: Survey of Criminal Justice

ADJ 100 Presents an overview of the United States criminal justice system; introduces the major system components--law enforcement, judiciary, and corrections. Lecture 3 hours per week.

Class Number	Credits	Days	Dates	Time	Location	Building	Room	Class Section	Instruction Mode	Instructor
45569 	3	~T~R~~~	08/21/2017 - 12/18/2017	11:00 AM - 12:15 PM	MAIN	Grayson Hall	0122	1	In Person	Weiss,Richard A
45575 	3	~~~R~~~	08/21/2017 - 12/18/2017	7:00 PM - 9:30 PM	CREI	Crossroads Institute	0206	72	In Person	Clark Jr.,Richard C

### ADJ 105: Juvenile Justice System


ADJ 105 Presents the evolution, philosophy, structures and processes of the American juvenile delinquency system; surveys the right of juveniles, dispositional alternatives, rehabilitation methods and current trends. Lecture 3 hours per week.

Class Number	Credits	Days	Dates	Time	Location	Building	Room	Class Section	Instruction Mode	Instructor
45577 	3	~T~R~~~	08/21/2017 - 12/18/2017	9:30 AM - 10:45 AM	MAIN	Grayson Hall	0122	1	In Person	Mills,Harold G

### ADJ 211: Criminal Law, Evidence and Procedures I


ADJ 211 Teaches the elements of proof for major and common crimes and the legal classification of offenses. Studies the kinds, degrees and admissibility of evidence and its presentation in criminal proceedings with emphasis on legal guidelines for methods and techniques of evidence acquisition. Surveys

the procedural requirements from arrest to final disposition in the various American court systems with focus on the Virginia jurisdiction. Lecture 3 hours per week.

Class Number	Credits	Days	Dates	Time	Location	Building	Room	Class Section	Instruction Mode	Instructor
45585 	3	M~W~~~~	08/21/2017 - 12/18/2017	11:00 AM - 12:15 PM	MAIN	Grayson Hall	0122	1	In Person	Weiss,Richard A



#### ADJ 227: Constitutional Law For Justice Personnel

ADJ 227 Surveys the basic guarantees of liberty described in the U. S. Constitution and the historical development of these restrictions on government power, primarily through U. S. Supreme Court decisions. Reviews rights of free speech, press, assembly, as well as criminal procedure guarantees (to counsel, jury trial, habeas corpus, etc.) as they apply to the activities of those in the criminal justice system. Lecture 3 hours per week.

Class Number	Credits	Days	Dates	Time	Location	Building	Room	Class Section	Instruction Mode	Instructor
45586 	3	~T~R~~~	08/21/2017 - 12/18/2017	8:00 AM - 9:15 AM	MAIN	Grayson Hall	0122	1	In Person	Arnold,Ricky W

#### ADJ 228: Narcotics and Dangerous Drugs


ADJ 228 Surveys the historical and current usage of narcotics and dangerous drugs. Teaches the identification and classification of such drugs and emphasizes the symptoms and effects on their users. Examines investigative methods and procedures utilized in law enforcement efforts against illicit drug usage. Lecture 3 hours per week.

Class Number	Credits	Days	Dates	Time	Location	Building	Room	Class Section	Instruction Mode	Instructor
45591 	3	M~W~~~~	08/21/2017 - 12/18/2017	8:00 AM - 9:15 AM	MAIN	Grayson Hall	0122	1	In Person	Arnold,Ricky W
45596 	3	~T~~~~~	08/21/2017 - 12/18/2017	7:00 PM - 9:30 PM	CREI	Crossroads Institute	0220	72	In Person	Williams,Steven C

#### ADJ 236: Principles of Criminal Investigation



ADJ 236 Surveys the fundamentals of criminal investigation procedures and techniques. Examines crime scene search, collecting, handling and preserving of evidence. Lecture 3 hours per week.

Class Number	Credits	Days	Dates	Time	Location	Building	Room	Class Section	Instruction Mode	Instructor
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45602 	3	M~W~~~~	08/21/2017 - 12/18/2017	9:30 AM - 10:45 AM	MAIN	Grayson Hall	0122	1	In Person	Weiss,Richard A
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### ADJ 245: Management of Correctional Facilities

ADJ 245 Describes management options and operational implications for staffing, security, safety, and treatment. Considers impact of changes in public policy on corrections. Lecture 3 hours per week.

Class Number	Credits	Days	Dates	Time	Location	Building	Room	Class Section	Instruction Mode	Instructor
45579 	3	~~W~~~~	08/21/2017 - 12/18/2017	6:30 PM - 9:00 PM	MAIN	Grayson Hall	0122	80	In Person	Mills,Harold G
45582 	3	MTWRFSU	08/21/2017 - 12/18/2017	4:04 AM - 4:05 AM	VIRTUAL	Virtual	1	95	Online w/E-Rate	Mills,Harold G

### ADJ 290: Coordinated Internship in Administration & Justice



ADJ 290 Coordinated Internship in Administration & Justice Supervises on-the-job training in selected business, industrial or service firms coordinated by the college. Credit/practice ratio not to exceed 1:5 hours. May be repeated for credit. Variable hours. 1-5 credits


Class Number	Credits	Days	Dates	Time	Location	Building	Room	Class Section	Instruction Mode	Instructor
45605 	4	~T~R~~~	08/21/2017 - 12/18/2017	2:00 PM - 6:50 PM	MAIN	Grayson Hall	0122	1	In Person	Weiss,Richard A

## Administrative Support Tech

### AST 101: Keyboarding I

AST 101 Teaches the alpha/numeric keyboard with emphasis on correct techniques, speed, and accuracy. Teaches formatting of basic personal and business correspondence, reports and tabulation. A laboratory co-requisite (AST 103) may be required. Lecture 2-4 hours per week.

Class Number	Credits	Days	Dates	Time	Location	Building	Room	Class Section	Instruction Mode	Instructor
45653 	3	M~W~~~~	08/21/2017 - 12/18/2017	9:30 AM - 10:45 AM	MAIN	Grayson Hall	0217	1	In Person	Musick,Kelli L
45654 	3	~T~~~~~	08/22/2017 - 08/22/2017	3:00 PM - 5:30 PM	MAIN	Grayson Hall	0217	95H	Hybrid	Musick,Kelli L

Class Number	Credits	Days	Dates	Time	Location	Building	Room	Class Section	Instruction Mode	Instructor
45655 	3	M~~~~~	08/21/2017 - 12/18/2017	6:00 PM - 7:15 PM	CREI	Crossroads Institute	0218	72H	Hybrid	Nester,Pamela Gail

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