



Tuition

Tuition rates are established annually by the State Board for Community Colleges and published with the semester schedule. Current rates can be verified by contacting the Admissions and Records Office. Payment of tuition enables students to obtain student identification cards and makes them eligible to use the library, bookstore, student lounge, and other facilities of the college. Tuition may be paid by cash, check or credit card.

Fall Semester 2014 and Spring Semester 2015 Tuition Rates (per semester credit hour)

	Tuition	Activities Fee	Technology Fee	Capital Fee	Parking Fee	Facilities Fee	Total
Virginia Residents	\$127.50	\$1.00	\$8.50	?	\$.50	\$1.50	\$139.00
Out-of-State Residents	\$304.10	\$1.00	\$8.50	\$18.00	\$.50	\$1.50	\$333.60

Fees

Student Activities Fee

A per-credit-hour student activities fee is required of all full-time and part-time students. The fee supports the student activities program at the college and provides funding for student government, intramurals, student clubs, and certain cultural and social events held on campus for students. Some events may require additional charges since the budget for student activities does not cover all expenses for the entire activity program.

Technology Fee

A technology fee is assessed for each course credit hour. The technology fee is used to upgrade and maintain computers and other related equipment on campus.

Capital Fee

A per-credit-hour capital fee is assessed to all out-of-state students, including out-of-state contract students.

Parking Fee

A per-credit-hour capital fee is required of full-time and part-time students. The fee supports maintenance and repairs to parking lots on campus.

Facilities Fee

A per-credit-hour facilities fee is required of full-time and part-time students. The fee supports maintenance and repairs to facilities on campus.

Eligibility for In-State Tuition

Section 23-7.4 of the Code of Virginia, effective July 1, 1984, requires all persons applying for admission to a public college or university in Virginia and desiring to pay in-state tuition rates to complete an application for Virginia in-state tuition rates. If applicants are under the age of 19 or financially

Payment Options

Your registration is not complete until the Business Office has processed your tuition payment. If you do not pay your tuition by the appropriate deadline, your classes will be deleted and you will need to re-register.

If you have completed and submitted your [FAFSA](#) online and are awaiting initial Financial Aid approval, you are not protected from the enrollment cancellation process. You will need to pay by the deadline established or enroll in a [tuition payment plan](#).

You may choose from the one of the following methods to pay your tuition. Partial payments will not be accepted.

Web Payment

Students may pay online using **Quik Pay** in the [Student Information System](#). Students may also pay their tuition by calling the Business Office at **276-223-4789**.

In Person

Tuition can be paid by cash, check, MasterCard, or VISA at the Business Office. In order to facilitate timely processing of the payment, students should have either your EmplID or Social Security Number readily available. Partial payments and checks in excess of tuition cannot be accepted.

By Mail

Checks for the exact amount due may be mailed to:

WCC Business Office
1000 East Main Street
Wytheville, VA 24382

Students should enclose a student ID for processing and mail in time to meet the due date.

Tuition Payment Plan

To help meet educational expenses, Wytheville Community College is pleased to provide the [FACTS tuition payment plan](#). FACTS allows students to pay tuition in monthly installments. The earlier students enroll, the more payment options they have. For more information, call FACTS at 1-800-609-8056, or contact the [FACTS e-cashier web site](#).

Note - Students are asked to call Business Office (276-223-4789 or 276-223-4735) with their FACTS payment plan confirmation number. The Business Office cannot place a Do Not Drop on the account without the confirmation number.

Third Party Contract

If an employer or another party will be paying the student's tuition, the student must complete the Third Party Contract Form and return it to the business office:

WCC Business Office

1000 East Main Street
Wytheville, VA 24382.

A new completed form is required each semester.

Refund Policy

It is the student's responsibility to know the refund dates, which are published in the [Academic Calendar](#). Students are eligible for a full refund of tuition for credit hours of course(s) dropped on or before the last day to drop with a refund. Refunds will not be authorized after the refund dates and are mailed from the Department of Treasury approximately 6 weeks after classes begin.

Important Information regarding the Mailing of Refund Checks

Refund checks are automatically generated by the Student Information System (SIS) and are dependent upon an up-to-date student address. Students should update their address in the SIS whenever they change their address. Address changes may be made by calling the Admissions Office or by accessing the SIS at <http://wcc.my.vccs.edu/>. Students who do not have an up-to-date address or are missing address information in their student account will not receive refund checks.

Cashier Assistance

Students who need assistance should contact the Business Office in Bland Hall: 276-223-4789 or 1-800-468-1195 extension 4789.

Refund Eligibility

Students are eligible for a refund for credit hours dropped during the "drop" period. To be eligible, a student must complete and process an official drop form during this period.

The college publishes in each semester's class schedule the dates during which a student may be eligible for tuition refunds. Refunds are automatically processed when a scheduled class must be cancelled. No refunds will be considered after the announced date unless the student can document unusual or extenuating circumstances, or in case of an administrative error by the college. Before any consideration can be made, the student must appeal to the Vice President of Instruction and Student Development, and then to the Vice President of Finance and Administration.

Official drop forms must be turned in to the Admissions and Records Office in person or by the student's authorized representative. Financial aid students must also bring the drop form to the Financial Aid Office for signature. The official drop date for a student is the date that the drop form is received by the Admissions and Records Office.

All entering and returning students receiving Title IV financial aid are subject to the Title IV Return of Funds Policy. A copy of the policy is mailed to each student with the financial aid award letter. Copies of the policies and additional information concerning the policies are available in the Financial Aid Office, Bland Hall, Room 221. Information about financial aid at WCC is available via the college's Internet website.

Refunds, Credits, and Reinstatement Policy as a Result of a National Emergency

Tuition and Required Fees

In the event a student is ordered to active duty (for reservists) or mobilized (active military) as described in the Code of Virginia, Section 23-9.6:2, and he/she requests to be withdrawn from the college after the last day to drop and receive a refund, the student may elect either to be deleted from the registration file and be awarded a full refund or to be administratively withdrawn with no refund and assigned a grade of "W".

The college shall provide, at the option of the student, for such refunds to be retained and to be applicable to tuition and fees charged in the semester or term in which the student returns to study.

Academic Credits and Grades

Students who are subject to conditions described in Code of Virginia, Section 23-9.6:2, should have the opportunity to receive an incomplete grade (?I?) until released from active duty (for reservists) or mobilization (for active duty personnel). All course requirements shall be completed within one year from the date of release from active duty or mobilization.

Students may be given the option of taking their examinations prior to regularly scheduled times.

Careful consideration should be given and special options are advised for students who receive student financial aid or Veterans Administration benefits.

Reinstatement

Students who are called to active duty or are mobilized shall be assured a reasonable opportunity to be reinstated in the same programs of study without having to reapply for admission if they return to the college within one year of completing service required as a result of the national emergency.

Students who are separated from the college, under conditions in Code of Virginia, Section 23-9.6:2, shall be required to apply for readmission if they do not enroll within one year from the release from active duty (for reservists) or return from mobilization (active military).

